

UNCLASSIFIED, P1

Tableau Essentials I | Exercise 2: The Simpsons Part 2

## Exercise 2: The Simpsons Formatting your Data

## **Objectives**

- 1. Apply & edit filters
- 2. Learn how to change & apply a color palette
- 3. Learn how to edit a title in a workbook and insert variable names
- 4. Explore the format pane

## **Filtering & Formatting**

1. Open the Tableau starter workbook called **Exercise 2 Simpsons Starter** in the Exercise Starter Workbooks folder and create a viz that shows Exercise Ratings by Season for Bart.



Apogee Integration LLC • 14900 Conference Center Drive, Suite 225, Chantilly, Virginia 20151 (o): 703.636-2828 • (f): 703.890-2388 • info@apogeeintegration.com



Tableau Essentials I | Exercise 2: The Simpsons Part 2

- 2. In a new worksheet drag the field **Main Character** from the Dimensions Pane to the Filters Shelf. Select **Use All** in the pop up that appears and click OK.
- 3. Right click on the pill now in the Filters Shelf and select **Show Filter.** The filter appears. When we select the dropdown carrot in the top right corner, we see it has defaulted to Multiple Values (list). Select instead **Single Value (dropdown).**
- 4. Double click on the title Rating per Season, and notice that Tableau pulls the sheet name for the title. Delete this field and instead type in Episode Ratings by Season for, then click on "Insert" along the top bar and select Main Character. Notice it has highlighted the field in grey. Select OK and see how the title has changed.
- 5. Double click again on the title and change the font, size and boldness appropriately.
- 6. On the Marks Shelf click the Color Mark and select **Edit Colors.** Change the palette to **Orange-Blue Diverging.** We want to make this a diverging color palette because we want to identify those that fall below the average mark clearly.
- 7. Right click on the Season header in the graph (under the title) and select Hide Field Labels for Columns.
- 8. Right click in the background of your graph and select **Format...** to open the formatting pane on the left-hand side.
- 9. First select the shading icon (highlighted below) and change the color of **Worksheet** appropriately:





Tableau Essentials I | Exercise 2: The Simpsons Part 2

10. Now, select the Fields drop down (hi	ighlighted below):
	Format Font ×
	A ≡ 🗞 ⊞ 🚍 🛛 Fields ▾
	Sheet Rows Columns
	Default
	Worksheet: Tableau Boo 🗸
	Pane: Tableau Boo 🗸
	Header: Tableau Boo 🗸
	Tooltip: Tableau Boo 🗸
	Title: Tableau Ligh 🗸
	Total
	Pane: Tableau Me \vee
	Header: Tableau Boo 🗸
	Grand Total
	Pane: Tableau Me \vee
	Header: Tableau Boo

11. Begin with Season and change the font & size appropriately. Play around with editing the shading as well. Then select Rating and adjust appropriately as well. Play around with the Ticks and Numbers options. When might you want to adjust the Numbers format? Select a custom number format and type in "0.0 Rating" and see how the viz adjusts.

## Question 1: What does the figure at the bottom represent (XX nulls)?